



लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा संस्थान, ग्वालियर

(A++ नैक प्रत्यायित विश्वविद्यालय मानी गई संस्था)

(विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 3 के अंतर्गत भारत सरकार, मानवसंसाधन विकास मंत्रालय द्वारा अधिसूचना क्रमांक एफ9-14/92-यू.3 दिनांक 21.09.1995 घोषित)

भारत सरकार, युवा कार्यक्रम एवं खेल मंत्रालय



Lakshmibai National Institute of Physical Education, Gwalior

(A++ NAAC Accredited Deemed to be University)

(Declared vide Government of India, Ministry of Human Resource Development Notification No. F.9-14/92-U.3 dated 21.09.1995 under section 3 of UGC Act, 1956)

Government of India, Ministry of Youth Affairs and Sports

(Internal Quality Assurance Cell)

No. IQAC/2018/01

Date : 23.07.2018

Subject: MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 20TH JULY, 2018 AT 4:00 P.M. IN THE IQAC OFFICE.

The First meeting of IQAC was held on 20th July, 2018 in the office of the IQAC at 4:00 pm.

The meeting was attended by the following members :

1. Prof. S. Mukherjee	Co-ordinator
2. Prof. K. K. Sahu	Asstt. Co-ordinator
3. Prof. Ashish Phulkar	Asstt. Co-ordinator
4. Dr. Yatendra Kumar Singh	Asstt. Co-ordinator
5. Dr. Brij Kishore Prasad	Asstt. Co-ordinator
6. Dr. Gayatri Pandey	Asstt. Co-ordinator
7. Mr. Padmakar	Asstt. Co-ordinator
8. Ms. Payel Das	Asstt. Co-ordinator

Dr. Brij Kishore Prasad has shown unavailability for the meeting due to Medical reasons.

Co-ordinator welcomes all the members of the committee and explained the detail about of importance of IQAC. Agenda items were discussed and decisions were taken during the meeting were as follows :

Agenda item no. 1 : IQAC Action Plan 2018-19

The Co-ordinator IQAC discussed the action plan for 2018-19. Further the detailed responsibility were distributed to each member of IQAC as per the following plan :

1. Prof. K.K. Sahu – Part A of AQAR
2. Prof. Ashish Phulkar – Criterion VII (Innovation & Best Practices)
3. Dr. Yatendra Ku. Singh – Criterion VI (Governance Leadership & Management)
4. Dr. Brij Kishore – Criterion I (Curricular Aspects)
5. Dr. Gayatri Pandey – Criterion III (Research Consultancy & Extension)
6. Mr. Padmakar – Criterion II (Teaching Learning & Evaluation)
7. Ms. Payel Das – Criterion IV (Infrastructure & Learning Resources)

The members were requested to submit the above mentioned information in the AQAR format online before 5th August, 2018.

Agenda item no. 2 : Transparent Examination System

It was discussed to develop more transparent examination system, which may include the following :

- Transparent examination policy
- On demand showing answer books to the students
- Uploading the results in the Website/Intranet
- Preparing Question Bank (Comprehensive Examination)



लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा संस्थान, ग्वालियर

(A++ नैक प्रत्यायित विश्वविद्यालय मानी गई संस्था)

(विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 3 के अंतर्गत भारत सरकार, मानव संसाधन विकास मंत्रालय द्वारा अधिसूचना क्रमांक एफ9-14/92-उ.3 दिनांक 21.09.1995 घोषित)

भारत सरकार, युवा कार्यक्रम एवं खेल मंत्रालय



Lakshmibai National Institute of Physical Education, Gwalior

(A++ NAAC Accredited Deemed to be University)

(Declared vide Government of India, Ministry of Human Resource Development Notification No. F.9-14/92-U.3 dated 21.09.1995 under section 3 of UGC Act, 1956)

Government of India, Ministry of Youth Affairs and Sports

(Internal Quality Assurance Cell)

Agenda item no. 3 :

Faculty Development Programme

- Renound visiting faculty may be invited to train faculty. (teaching & coaching skills)
- Honorarium may be announced to motivate teachers in writing books, chapter in books, publishing papers in renound Journals.
- Faculty those who have done Ph.D. may be sent to abroad for about six months for grooming.
- A cluster of teachers shall be created and shall be motivated to take up UGC Research Project.
- Group of teachers as a team may be motivated to do joint Research Project with Foreign Universities.

Agenda item no. 4 :

Development of Research & Capacity Building of Institute

- Perspective plan of Research & Capacity building of the Institute may be develop.
- Outstanding Faculty from India & Abroad may be invited to deliver lectures. (For a day or for few days) in Research & Capacity building of the Department/Institute.
- Outstanding visiting Professors may be appointing for Research for a period of six months to 10 months.
- Conducting workshop for development of Research & for capacity building of the Institute.
- Faculty & students may be sent to various countries for the development of Research aptitude.
- Stress may be given on quality of Research paper & Citation per paper.
- Paper Presentation and Poster Presentation Competition in Research may be conducted for M.P.Ed. & Ph.D. Scholar.

Agenda item no. 5 :

Plan for guest and visiting faculty

There is a need to integrate allied subjects with physical education and sports. A plan shall be prepared to invite visiting faculties to address students on quarterly basis to encourage students in the relevant field.

The guest faculty may be invited for

- Address during induction
- Personality development
- Delivering Lecture on burning topic of Physical Education & Sports.

Agenda item no. 6 :

SOPs for placement

The following suggestions were given :

- Prepare SOPs for placement shall be prepared.
- A copy of appointment letter of students shall be obtained.
- Forms & formats for placement record to be kept.
- Feedback from employers.

Agenda item no. 7 :

Website up gradation

There is need of website up gradation of institute and the website should be made user friendly with an option for online payment of fees.



लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा संस्थान, ग्वालियर

(A++ नैक प्रत्यायित विश्वविद्यालय मानी गई संस्था)

(विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 3 के अंतर्गत भारत सरकार, मानव संसाधन विकास मंत्रालय द्वारा अधिसूचना क्रमांक एफ9-14/92-यू.3 दिनांक 21.09.1995 घोषित)

भारत सरकार, युवा कार्यक्रम एवं खेल मंत्रालय



Lakshmibai National Institute of Physical Education, Gwalior

(A++ NAAC Accredited Deemed to be University)

(Declared vide Government of India, Ministry of Human Resource Development Notification No. F.9-14/92-U.3 dated 21.09.1995 under section 3 of UGC Act, 1956)

Government of India, Ministry of Youth Affairs and Sports

(Internal Quality Assurance Cell)

Agenda item no. 8 :

Video conferencing

Institute shall develop facility for video conferencing to be able to get in touch with sister institute and for important meetings with people outside Gwalior.

Agenda item no. 9 :

Need to strengthen the e-library which should include the e-database like ebesco and Questia which are biggest online library portals. The library may be developed as National library characteristics.

Agenda item no. 10 :

UGC Regulation on Anti-plagiarism

As per the new UGC Regulation 2018 on Anti-plagiarism institute shall take following action :

- Institute should use Anti-plagiarism software "turn-it-in".
- There is a need for separate research department which will look in to the quality of research.

Agenda item no. 11 :

To Start NSS Centre.

Agenda item no. 12 :

Adoption of more intensive plan to serve the communities. (Adoption of one or two villages)

Agenda item no. 13 :

Any other matter with the permission of chair.

The matter regarding students attendance was discussed and it was decided that all necessary steps be taken to improve the students attendance.

The meeting ended with vote of thanks.


(Prof. S. Mukherjee)
Co-ordinator
IQAC

Copy to :

- V.C. Secretariat
- Registrar Secretariat
- All Concerned
- File